

**Chief Executive: Fiona Lees**

Telephone: 01563 576019

Email: Fiona.lees@east-ayrshire.gov.uk

If telephoning or calling please ask for: Gillian Hamilton, Direct Dial (01563) 576093  
e-mail: gillian.hamilton@east-ayrshire.gov.uk

To: All Trustees of Kilmarnock Leisure Centre and East Ayrshire Leisure Trust

11 January 2018

Dear Trustee

**TRUSTEES OF THE KILMARNOCK LEISURE CENTRE AND EAST AYRSHIRE LEISURE TRUST**

You are requested to attend a meeting of the **Trustees of the Kilmarnock Leisure Centre and East Ayrshire Leisure Trust** to take place on **WEDNESDAY 24 JANUARY 2018** at **1800 HRS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

Yours sincerely



David Mitchell  
Chief Governance Officer  
SC

**MEET AND GREET**

*Informal start to the meeting providing an opportunity for all Trustees to come together. Light refreshments will be available.*

**BUSINESS**

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

**TRUSTEES OF KILMARNOCK LEISURE CENTRE**

*The following items are for consideration by Trustees of Kilmarnock Leisure Centre only. East Ayrshire Leisure Trustees will remain in attendance to observe.*

- 4. MINUTES OF PREVIOUS MEETING- APPROVAL AS A CORRECT RECORD (pages 1-7)** - Submit for approval the Minutes of the Meetings of the Trustees of Kilmarnock Leisure held on 28 September and 3 November 2017 (copy enclosed).

5. **MATTERS ARISING** - Consideration of any matters arising from the Minutes of the Meetings held on 28 September and 3 November 2017, which are not otherwise scheduled to be dealt with under the following items of business.
6. **PERIOD 8 MANAGEMENT ACCOUNTS (pages 8-16)** - Submit report (copy enclosed) by the Acting General Manager informing of the financial position of the Galleon Centre to Period 8 end, 30 November 2017.
7. **VISIT SCOTLAND - QUALITY ASSURANCE GRADING (pages17-28)** - Submit report (copy enclosed) by the Acting General Manager informing of the recent Visit Scotland Visitor Attraction Scheme inspection held at the Galleon Centre in November 2017.

**EAST AYRSHIRE LEISURE TRUST**

*The following items are for consideration by East Ayrshire Leisure Trust only. Trustees of Kilmarnock Leisure Centre will remain in attendance to observe.*

AGENDA ITEM	FOR NOTING	FOR DISCUSSION	FOR APPROVAL/ DECISION
<b>8. Minutes of previous meetings</b> 8.1 Board Meeting: 28 November 2017 (pages 29-31)			√
<b>9. Review of Cultural Services (pages 32-74) - Restricted document not for onward circulation.</b>			√
<b>10. Review of Sport and Fitness (pages 75-108) - Restricted document not for onward circulation.</b>			√
<b>11. AOCB</b>			

12. **Date of Next Meeting: 27 February 2018**

**For Information, the Performance & Audit Sub-Committee of the East Ayrshire Leisure Trust will meet on 12 February 2018**