

Weekend Bookings & Kick Off Times



- The following procedures will start from Monday 14th September and are included within the Rules and Regulations and Terms of Use.
- Weekend Bookings **CANNOT** be included as part of a Block Booking.
- Teams who have a midweek block booking will have first option on booking the pitches for the weekend if they have a home fixture. Requests **MUST** be emailed to (SGP@eastayrshireleisure.com) on a **Monday between 7am-10am**. You must state with the email

Club Name,

Contact name and number,

Venues in order of Preference (1, 2, 3) you would like to book and if it is 1/2, 1/3 or full park.

Day and time of booking based on the set slot at the Venue.

Loyalty Customers can book after 3pm on a Monday by contacting the venue they are looking to book during their opening hours.

- Bookings will then be allocated on a first come basis and dependent on the availability of the pitch. This restriction will be lifted on a Tuesday and bookings will then be open for casual use. This should be done via the relevant venue.
- This process will be implemented every Monday and is separate to the procedures for mid-week bookings.
- *Warm-ups* - Teams are reminded that the times they book are the times they have access to the pitches. Please refrain from trying to warm up on the side of the park whilst other games are still in progress. If there is no-one on the pitch prior to your allocated time and wish to access the park then we will be more than happy to do this, however you will be charged accordingly.
- Priority Bookings on a Monday between 7am-10am is only for Teams who have a block booking with us and have a **HOME** fixture that weekend. From 3pm onwards teams who have a block booking with us and wish to book the SGP for something other than a **HOME** fixture e.g. training, can do so by contacting the venue directly. Teams who don't have a block booking with us can contact the venues directly from a Tuesday onwards to book the pitch.
- *Weekend Booking Confirmations* - Anyone looking to book the synthetic grass pitches for weekends must be set up on our booking system and must have an email on their account. All weekend bookings will now be confirmed via an email directly from our booking system. You will no longer receive an email confirmation from the SGP email account, where you send your booking requests.
- Anyone who wishes to cancel their weekend booking and provides at least 48hrs notice will be issued a full refund. This will also be the case in the event of adverse weather where the pitches have been closed. A customer refund form must be completed and a refund can take between 7-10 days to process.

Kick off times

Below are the time slots available within facilities for booking the pitches, which we ask you include within your email if you are a priority customer booking between 7am-10am on a Monday morning. **YOU MUST STIPULATE IN YOUR EMAIL IF YOU ARE BOOKING FOR A CUP GAME.**

| Venue | Weekend Timeslots |
|---------------------------------------|--|
| Auchinleck and Loudoun Leisure Centre | 9am-10am or 9.30am-10.30am 10.30am-12.30pm 12.30pm-2.30pm 2.30pm-4.30pm |
| Doon Valley Leisure Centre | 10am-11am 11am-12noon (or 2hrs 10am-12noon) 12.30pm-2.30pm or 1pm-3pm |
| Grange and St Joseph's Leisure Centre | 9:30am - 10:30am 10:30am - 12:30pm 12.30pm - 2:30pm 2:30pm - 4:30pm |
| Stewarton Sports Centre | 10.00am – 12.00pm 12.00pm – 2.00pm 2.00pm – 4.00pm |