

## **EAST AYRSHIRE LEISURE TRUST - BOARD OF TRUSTEES**

### **ANNUAL GENERAL MEETING**

#### **MINUTES OF MEETING HELD ON TUESDAY 4 OCTOBER 2022 AT 1800 HOURS IN THE STEWARTON AREA CENTRE**

**PRESENT:** Councillors Iain Linton; Linda Holland; and James Adams, Trustees; and Robin Hume; Jackie Livingston; and Melanie Swan; Independent Trustees

**ATTENDING:** Anneke Freel, Chief Officer; Jackie Biggart, Head of Corporate Services; Paul Mathieson, Head of Operations; Lorraine Russell, Finance and Business Development Manager; and Carleen Fitzgerald, Development Officer (Admin), all East Ayrshire Leisure Trust

**APOLOGIES:** Councillors Clare Maitland; and Graham Boyd, Trustees; and David Ross; and Andy Wilson, Independent Trustees; and Blair Millar, Head of Housing and Communities; and Joe McLachlan, Chief Financial Officer and Head of Finance and ICT, East Ayrshire Council, ex officio Trustees

**CHAIR:** Robin Hume, Trustee

#### **CHAIR'S WELCOME**

1. The Chair welcomed everyone to the Annual General Meeting of East Ayrshire Leisure Trust.

#### **DECLARATIONS OF INTEREST**

2. No declarations of interest were intimated.

#### **MINUTES OF PREVIOUS ANNUAL GENERAL MEETING**

3. There were submitted and approved, the Minutes of the Annual General Meeting held on 14 September 2021 (circulated).

#### **2021/22 ANNUAL REPORT AND ACCOUNTS**

4. There was submitted a report dated 19 August 2022 (circulated) by the Chief Officer, presenting the 2021/22 Report and Accounts for approval. The report showed that the Trust established sound procedures for financial management and the Trust's external auditors, Azets Audit Services, were satisfied with the accuracy of accounts and the procedure in place to manage the Trust's finances.

It was agreed:-

- (i) to approve the 2021/22 Report and Accounts;
- (ii) to approve the Letter of Representation to accompany the accounts; and
- (iii) otherwise to note the contents of the report.

#### **TRUST BOARD MEETING SCHEDULE**

5. There was submitted a report dated 2 August 2022 (circulated) by the Chief Officer which submitted for approval the schedule of Board and Performance and Audit Sub-Committee meetings for the coming year.

It was agreed:-

- (i) to approve the schedule of meetings as described in the report; and
- (ii) otherwise, to note the contents of the report.

#### **DEMISE OF OFFICE BEARERS**

- 6.** In terms of Clause 48 of the Constitution, the Chair and Vice-Chair ceased to hold office.

The meeting terminated at 18.05 hours.