

Sign up process for Legend Booking System including Child accounts

This should only be carried out by individuals who do not have a membership with East Ayrshire Leisure and wish to be a casual pay as you go member. Please follow the steps below:

1. Click on the following link for our sign up page.
<https://eastayrshireleisure.legendonlineservices.co.uk/enterprise/account/login>
2. On this page, click the "**Sign up**" button

The screenshot shows the 'Account Login' page for Legend by xplor. It includes a navigation bar with 'Home' and 'Make a Booking' options. The main content area is divided into three sections: 'Login', 'Register', and 'Sign Up'. The 'Login' section contains input fields for 'Email Address (required)' and 'Password (required)', a 'Reset Password' button, and a 'Login' button. The 'Register' section contains a 'Register' button. The 'Sign Up' section contains a 'Sign Up' button and a 'Buy Membership' button. A red arrow points from the 'Sign up' button in the 'Sign Up' section to the 'Sign Up' button in the 'Sign Up' section.

3. You will then be asked to select your home Club or facility i.e. which East Ayrshire Leisure facility will you utilise the most? You should then enter your personal details. Where you see (required), it indicates it's a mandatory field to proceed.

If the system indicates you already have an account, this could be due to a staff member setting up your account to transfer an existing booking over. If this is the case you want to go back to the main screen and reset your password

The screenshot shows the 'Account Login' page for east ayrshire leisure. It includes a navigation bar with 'Home' and 'Make a Booking' options. The main content area is divided into three sections: 'Login', 'Register', and 'Sign Up'. The 'Login' section contains input fields for 'Email Address (required)' and 'Password (required)', a 'Reset Password' button, and a 'Login' button. The 'Register' section contains a 'Register' button. The 'Sign Up' section contains a 'Sign Up' button and a 'Buy Membership' button. A red arrow points from the 'Reset Password' button in the 'Login' section to the 'Reset Password' button in the 'Login' section.

4. Enter the rest of the field through each of the steps, then click create

Please complete the form below with your details, you'll be able to add family members later in the process.

Medical History Step 3 of 3

Please tick any medical conditions which are applicable to you

Medical Conditions

<input type="checkbox"/> ADHD	<input type="checkbox"/> ASD with ADHD
<input type="checkbox"/> Asthma	<input type="checkbox"/> Asthma - slight
<input type="checkbox"/> Autism	<input type="checkbox"/> Autistic / Aspergers
<input type="checkbox"/> Bronchitis - Chronic	<input type="checkbox"/> Cardiac / Heart / Angina
<input type="checkbox"/> Cardioanitis	<input type="checkbox"/> Cerebral Palsy
<input type="checkbox"/> Cerebral Palsy - Left Leg	<input type="checkbox"/> Child Abuser

[Close](#) [Previous](#) [Create Member](#)

5. You now have an account for Legend to book services that are available online.

Adding your children onto your account

1. Once you have set up your own account, you can either create an account for them using the same process, however they will need a separate email address or you can log into your own account and click on the "**Manage Family Members**" box or "**Parent Portal**" on the left hand sub list

east ayrshire leisure

Home
Make Bookings
Bookings
Membership Details
Parent Portal
Account Details
Sign Out

Member Status: Active
Membership Type: QuickAdd
Price Type: QuickAdd
Membership Number: DWSL100001
Valid Until: 30 Jun 2025

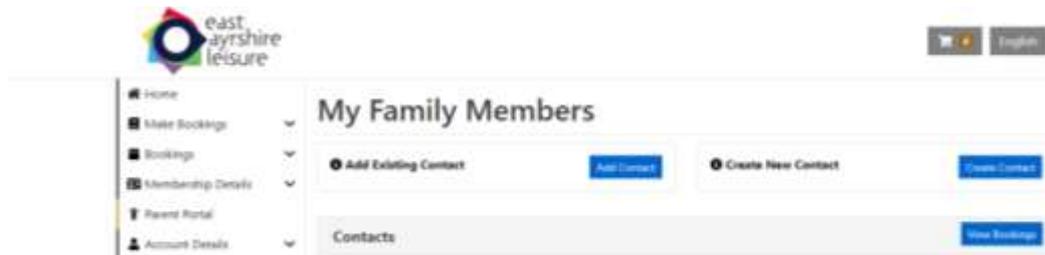
Family Members
It is important to us that we have all your family members connected to your account, please take a moment to verify that the details we have are correct.
[Manage Family Members](#)

Profile
It is important to us that we have your correct contact details. Please take a moment to verify and update your details.
[Update Profile](#)

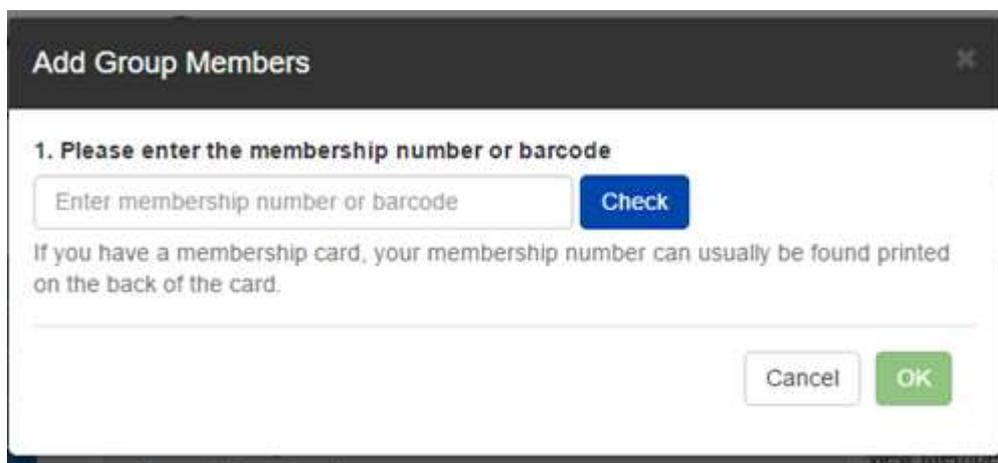
About us | Contact
East Ayrshire Leisure
Civic Institute
100 Bank Avenue
Kilmarnock
East Ayrshire
KA1 5BL

Facebook | Twitter

2. If you set up their own account you can link it to your account by selecting "**Add existing contact**"



3. You will then be asked to enter their membership number, which can be located in their online account.



4. After entering the membership number it will then ask for further validation, which you can see below. Once you have added the validation data, the member will appear in your "**My Family Members**" under contacts. The member will appear as unapproved, they will stay unapproved until it is confirmed in your facility, therefore please contact the facility to inform them you have linked account and approval is required.

Add Group Members

1. Please enter the membership number or barcode

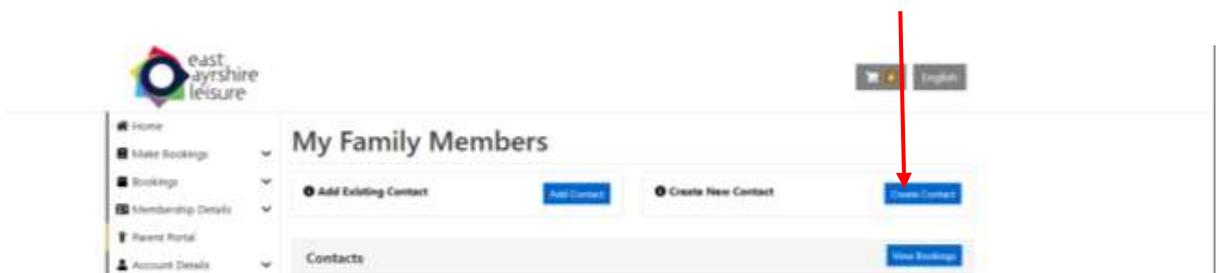
If you have a membership card, your membership number can usually be found printed on the back of the card.

2. Now please supply the following validation information:

Address line 1

Surname

5. If you want to utilise your email address for their account you can "**Create a new contact**"



6. Enter the relevant details, including email address to create the account.
7. This will then appear within "**My Family Members**" under contacts. This will not require approval by the facility.
8. You can then book them in to available sessions online.